

**Conditions and Facilities at Ox-Bow:** Ox-Bow is a beautiful and rustic place. It is a campus of small buildings, many of which do not have heat or air conditioning. You will walk on gravel and dirt paths to get to and from your class studio, your dorm room and the dining hall. In May, the weather is subject to dramatic change, from freezing temperatures to hot, humid, sunny days in the 70's (Lake Michigan likes to help keep things interesting!) You should be prepared to sleep and work in both. **The majority of sleeping rooms do not have heat or air conditioning. Please bring appropriate bedding, clothing (including rain gear), and footwear.**

After sunset, many areas at Ox-Bow are very dark – a **flashlight** is a **MUST**.

**Wildlife:** Ox-bow is centered in nature. There are beautiful walking trails to take over the sand dunes, through the woods. Ticks can be a problem, making long pants, socks and closed toed shoes essential for hiking. If the temperatures rise, the bugs do come out. **Make sure you bring bug spray, just in case!**

**What to bring:** Please bring or ship ahead (allow 2 weeks) via UPS, Federal Express or Parcel Post

- sleeping bag or other warm bedding (including sheets and a blanket – Ox-Bow supplies one pillow)
- towels
- personal toiletries
- sunscreen, insect repellent
- flashlight
- clock
- rain gear,
- small fan
- beach stuff. We can swim in Lake Michigan, but it will be cold.

**Optional:** earplugs, radio, travel mug for coffee, sunglasses, music, water bottle, umbrella and camera. Holland is a short drive away with all the major large chains. Saugatuck & Douglas are few minutes if you are in need of sundries, liquor, or whatever.

**Class Supplies:** Check the PBI website for information on the supplies you will need for the classes you will be taking while you are at PBI. This list will be posted the first week of April on the **Participant Information** section of the PBI website: [www.paperbookintensive.org](http://www.paperbookintensive.org).

### **What NOT To Bring**

- Firearms
- illegal substances,
- pets
- heaters
- fireworks

- candles and other incendiary devices are NOT allowed on the grounds.

Please note: extension cords are only allowed with the use of power strips.

**Guests:** Guests are not permitted on campus during class sessions. Guests may come to OxBow during class presentations, the break day, or for the auction. Guest meal charges are \$10 for lunch and \$15 for dinner. Arrangements for guest meals must be made at least two days in advance of their visit.

**Mix and Mingle:** Mix and Mingle is held in the Dining Room one evening during PBI and is a time for PBI participants to showcase their work. If you want to participate in this festive event, bring some of your work to display. Some people bring a few pieces and show more work on their computers.

**Auction:** During the last three of days of PBI, we hold an auction that happens in two phases. The silent auction closes in stages beginning the last class day. The live auction is held during the afternoon of the last day. These events raise funds to support future scholarships. Often participants make something during their time at PBI to contribute to the auction. People also bring items to donate to the auction: an example of their work, studio materials/equipment they are no longer using, tools they have made, etc. If there is something you want to donate from your studio, keep this in mind as you pack for PBI. And, remember to leave some empty space for some wonderful find!

**To ship a box ahead, address the box to:**

Your Name  
% Paper and Book Intensive  
3435 Rupprecht Way  
Box 216  
Saugatuck, Michigan 49453  
Phone: 269-857-5811  
(mail can be received at this address during your stay at Ox-bow)

**Emergency phone numbers:** Ox-Bow – 269-857-5811

**Cell phones & WI-FI:** PBI offers a great opportunity to unplug. Cell phone reception is extremely poor at Ox-Bow. Free WI-FI is available only in the main dining hall. (Between meals, the dining hall serves as an informal place to hang out & use the WI-FI). Use this digital sabbatical as an opportunity rather than a hindrance! You can give loved ones the Ox-Bow office number in case of emergencies: 269.857-5811

**Laundry:** There are no laundry facilities on campus, but there is a very nice laundromat in Douglas, a short drive from campus. PBIers often do laundry there on

break day.

**Alcohol/Illegal Drugs:** Students who are 21 years of age and older may consume alcohol at Ox-Bow after class time. Underage drinking is not permitted.

No consumption of alcohol is allowed during active class hours: 9 a.m. - 5 p.m.

Use of illegal drugs and drug paraphernalia is strictly prohibited.

### **Getting to Ox-Bow by Car**

*From Chicago:* Take I-94 through Indiana and into Michigan just past Benton Harbor. I-94 and 196 split. Take 196/31 north (the sign says To Grand Rapids and Holland). Follow this for 36 miles to the Douglas/Saugatuck exit (Exit 36). Exit a hard right, merging with the Blue Star Highway. Head north to Center Street, where there is a stoplight. Turn west (left) at this stoplight onto Center. At the first cross street, Ferry Street, turn north (right). You will see a golf course on the northwest corner of the intersection. Continue north, passing the road to the city beach (Lincoln). The road you are on (now called Park Street) becomes unpaved before reaching Ox-Bow. You will know you have reached Ox-Bow because the road will end and the entrance to Ox-Bow will begin, i.e. Park Street becomes Ox-Bow's driveway.

*From Grand Rapids:* Take 196 west to the Saugatuck /Douglas, Exit 41, turn right off the exit onto the Blue Star Highway. Take the Blue Star Highway (south) to the first stop light and turn right onto Center Street. At the first 4-way stop you reach turn right (north) onto Ferry Street. You will see a golf course on the northwest corner of the intersection. Continue north, passing the road to the city beach (Lincoln). The road you are on (now called Park Street) becomes unpaved before reaching Ox-Bow. You will know you have reached Ox-Bow because the road will end and the entrance to Ox-Bow will begin, i.e. Park Street becomes Ox-Bow's driveway.

*From Detroit:* Take I-94 west to Kalamazoo, then get on 131 north to Grand Rapids. Go about 13 miles on 131 then exit at the Otsego exit towards Allegan. This road is M-89, take it west. Just as you get through Allegan, M-89 will split from M-40 as a left turn. Stay on M-89 through Fennville until you reach the Blue Star Highway. Turn right onto the Blue Star Highway. Follow it for about five miles until you reach the stop light at Center Street and turn left. At the first cross street, Ferry Street, turn north (right). You will see a golf course on the northwest corner of the intersection. Continue north, passing the road to the city beach (Lincoln). The road you are on (now called Park Street) becomes unpaved before reaching Ox-Bow. You will know you have reached Ox-Bow because the road will end and the entrance to Ox-Bow will begin, i.e. Park Street becomes Ox-Bow's driveway.